

**DULUTH LEGACY ENDOWMENT FUND ADVISORY BOARD MEETING**  
**Tuesday, September 23 – 12:00 p.m.**  
**Room 609, Minnesota Power**  
**30 West Superior Street**

**MEMBERS PRESENT:** Nancy Norr, Rob Karwath, Dan Markham, Dr. Robert Powless

**ABSENT:** Jeff Anderson, Greg Gilbert, George Goldfarb, Melissa Kadlec

**STAFF PRESENT:** Keith Hamre and Joyce Ellingsen, City Community Development

**OTHERS PRESENT:** Becky Byers Strand, Duluth Superior Area Community Foundation

**CALL TO ORDER:**

The meeting was not called to order due to lack of a quorum.

**APPROVE MINUTES OF JULY 16, 2008:**

The minutes were not approved due to lack of a quorum.

**CHAIR'S REPORT:**

N. Norr said that since the last meeting there have been two resignations, Abbot Apter and Brian Graff. B. Strand said there is a desire on the part of the Duluth Superior Area Community Foundation to have someone from their Board of Trustees on this board. They have suggested Michael Cowles, an attorney with the Fryberger Law Firm, who has an estate planning background. Keith Hamre will request his approval from the City Council.

There was discussion about other possible candidates for membership. This will be discussed further at the next meeting and additional names will be brought forward for consideration at that time.

N. Norr said there is concern about how the Duluth Legacy Endowment Fund receives grants as far as whether they are from nonprofits or City Departments. The new City Attorney questioned a possible discrepancy between the grant application form and the agreement with the City. There was some discussion. K. Hamre said there is no conflict with the City. Grant applications must have a signature of someone from the City. The City continues to support 501(c)3's. He said this is consistent. Three departments have relationships with 501(c)3's: Library, Parks and Rec, and Community Development. City sponsorship meets the guidelines. There was discussion of the difference between a "501(c)3 non-profit" and a "not-for-profit" K. Hamre said an organization with a "not-for-profit" status is not necessarily a 501(c)3. There will be no language changes.

Strand noted that there is a change in the application format. The application can be downloaded from the Duluth Superior Area Community Foundation web site. There will

also be a link on the Duluth Legacy Endowment Fund web site. She said a hard copy is required as a final submission.

N. Norr said a letter was received from the Grant School Community Collaborative thanking the Duluth Legacy Endowment Fund for their grant. B. Strand said they submitted their final report. K. Hamre said they did a good job. He noted we should be getting something from Harrison as well.

There was a question about whether Spirit Mountain could apply for a grant. K. Hamre will check with the City Attorney about whether authorities would be able to get these grants.

### **CONTRIBUTIONS REPORT:**

B. Strand distributed and reviewed the contributions report. She noted that 28 contributions from January 1 - August 31 total \$3,658.14. In addition, \$1,850 was received today in response to Per Wickstrom's letters, which has not been added yet. Toward the \$250,000 goal, \$4,608.14 has been received.

N. Norr said there is a Northland site visit scheduled for October 13 with Mary Robillard. There was discussion about potential donors. The next mailing will go out subsequent to receiving the Northland contribution.

### **COMMITTEE REPORTS**

**Marketing Committee** – There was some discussion about ways to improve the web site, such as adding photos from Grant School and testimonials of people who have benefited from a grant. N. Norr will meet with G. Goldfarb on Friday and M. Kadlec with she returns from Japan. There was also discussion about a newspaper ad and information to enclose in mailings, as well as a possibility of some press coverage to increase proposals for this grant round.

**Grants Committee** – No applications were submitted by September and the new deadline is October 1. There was discussion about possible applicants. N. Norr said applications will be reviewed by a committee of the whole in order to get a recommendation to the Duluth Superior Area Community Foundation for their board packets by October 20. B. Strand said there is \$1,400 available for grants this year.

N. Norr and Tom Renier from the Northland Foundation will sit down with Mayor Ness next week to discuss how the Northland Foundation can help the City and formulate a game plan where it feels we are working together.

### **NEXT MEETING:**

Discussion about a date – October 10 or 13 at 7:30 a.m. Joyce will send out an e-mail to determine availability.

### **ADJOURNMENT:**

The meeting was adjourned at 1:00 p.m.